



Apply Conference and Events Visa (B) by Using a Voucher Code on Hayya Hayya Program - How-to Guide

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1. Introduction

Visitors can apply for Conference and Events Visa (B) by Using a Voucher Code on Hayya B2C. This guide provides a detailed, step-by-step approach for the same.

2. Purpose

This document serves as a guide to deliver timely and accurate support for applicants on using a voucher code to apply for Conference and Events Visa (B) on B2C.

3. Scope

The document will cover all steps of submitting an application using a voucher. The steps include:

- Logging In
- Hayya Journey Application process
- Submitting the application
- Post application

4. Steps

Below table outlines the steps and procedures to apply for Conference and Events Visa (B) on B2C.

4.1 Logging In:

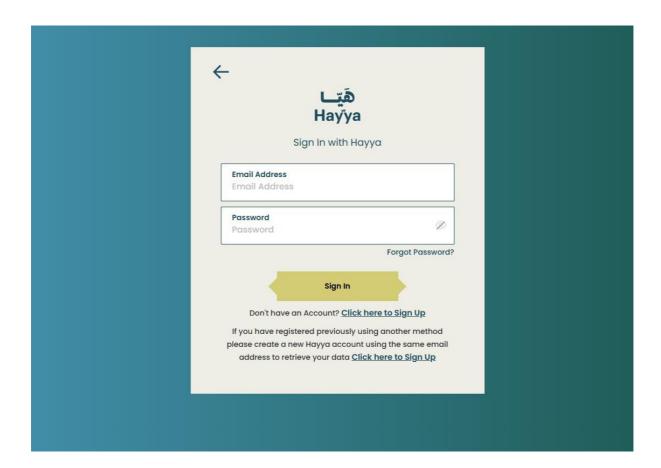
1- Log in to hayya.qa

The Applicant can login from the home screen by clicking on the **Login** button





2- The Applicant can login using the available options or sign up if they do not yet have an account.



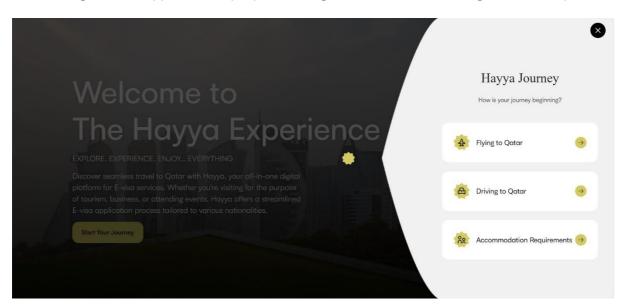
3- After logging in, the applicant will reach the landing page below. Click on the "**Start here**" button to begin the process of applying for the preferred Hayya category.



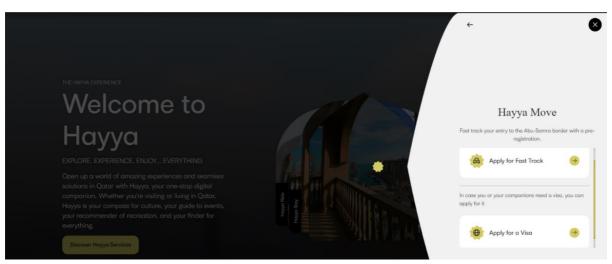


4.1.1 Hayya Journey

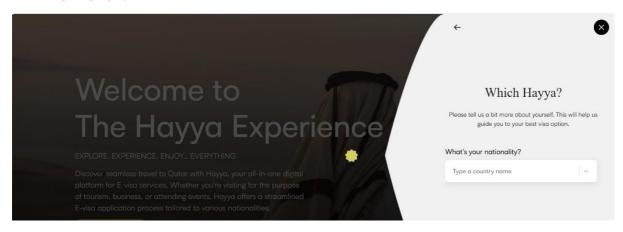
1- Begin the Hayya Journey by choosing the mode of entering the country.



2- If the applicant chose "**Driving to Qatar**" as the mode of entering Qatar, they can click on "**Apply for a Visa**" to proceed applying for the visa.

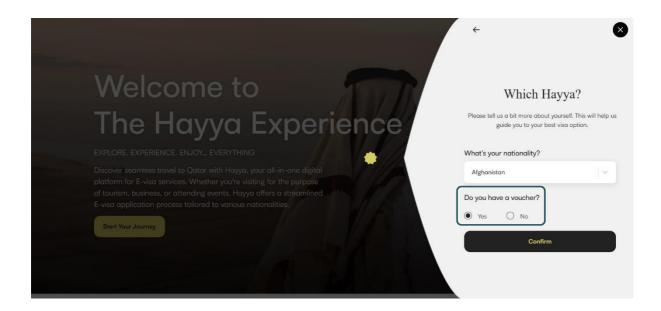


3- If the applicant chose "Flying to Qatar", then they have to provide the below information.

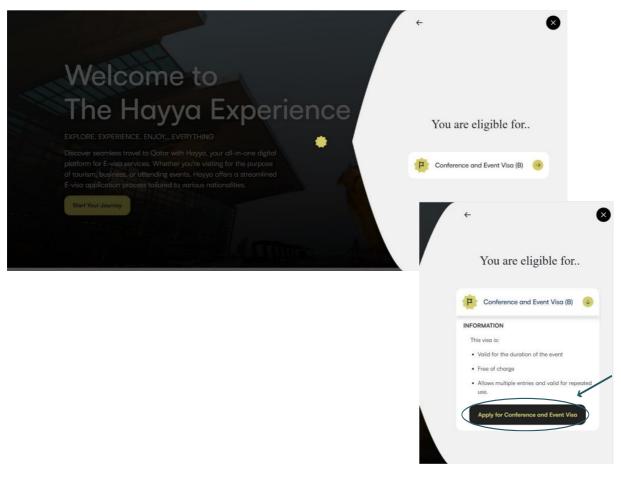




4- After selecting the nationality, choose "Yes" if you have a voucher. And tap on "Confirm" button to proceed.



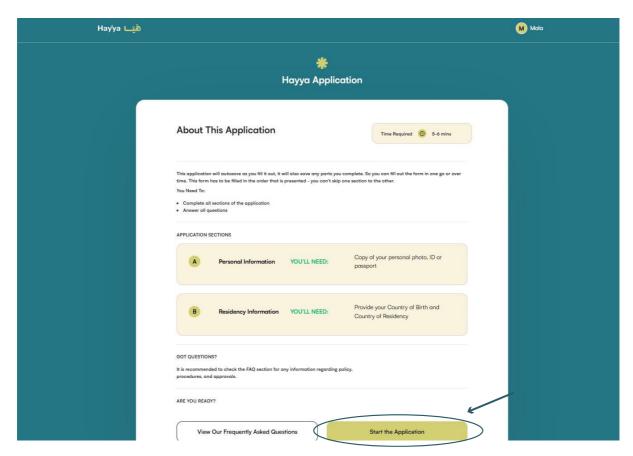
5- You will be presented with the Conferences and Events Visa (B), click on "Apply for Conference and Events Visa" button.



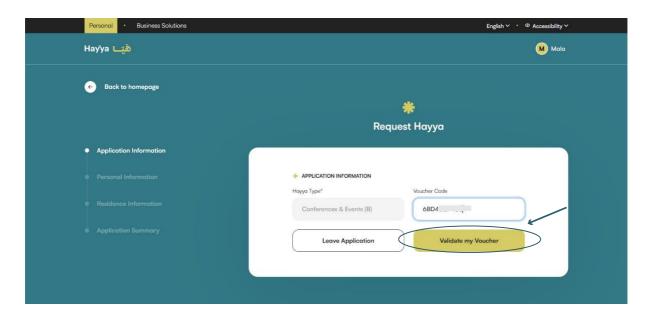


4.1.2 Application Information:

1- Tap on "Start the Application" to begin the application process.

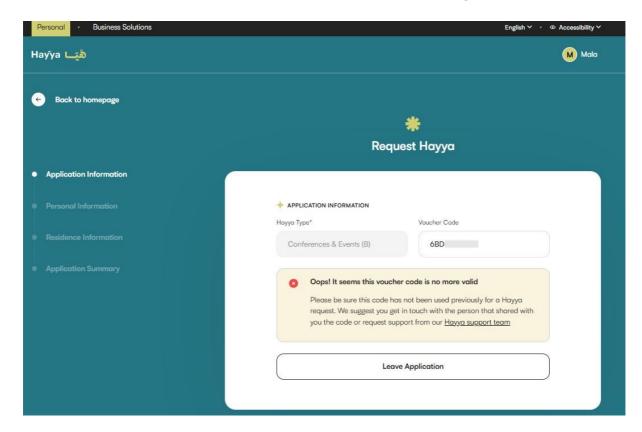


2-Enter your voucher code and tap on "Validate my Voucher" to proceed.

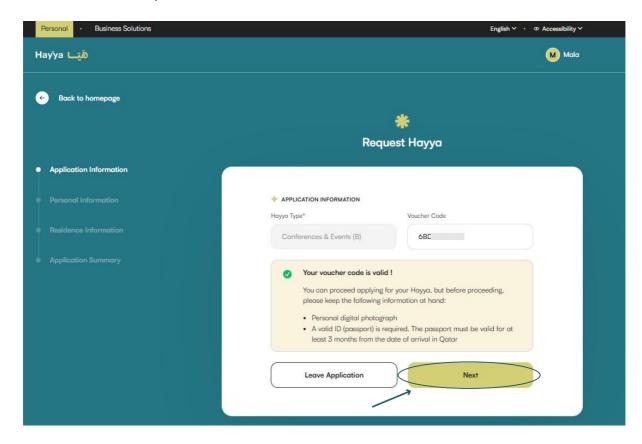




3- If the voucher is not valid, you will receive a message as shown below.



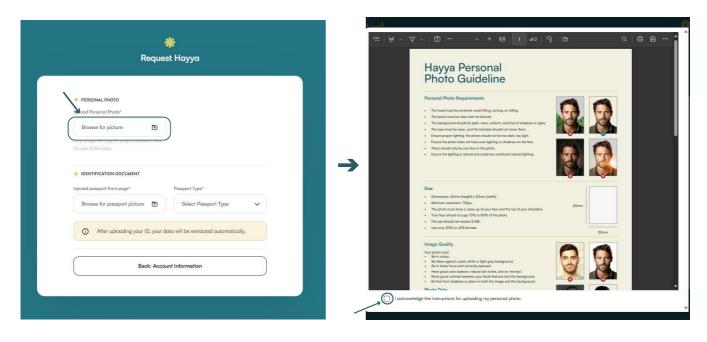
4- If the voucher is valid, you will receive a message as shown below. Click on "Next" to proceed.



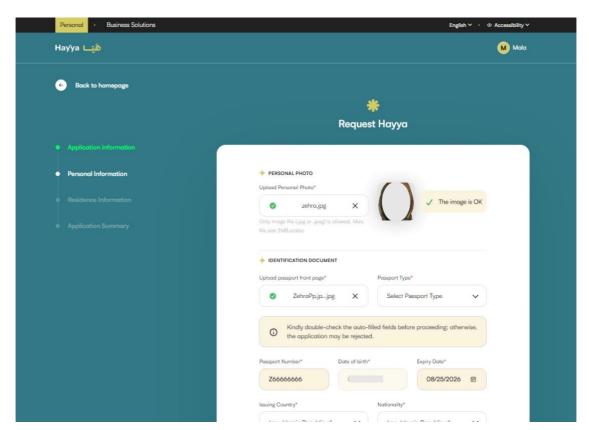


4.1.3 Personal Information:

1- Tap on "**Browse for picture**". Acknowledge the photo guidelines and upload your desired photo.

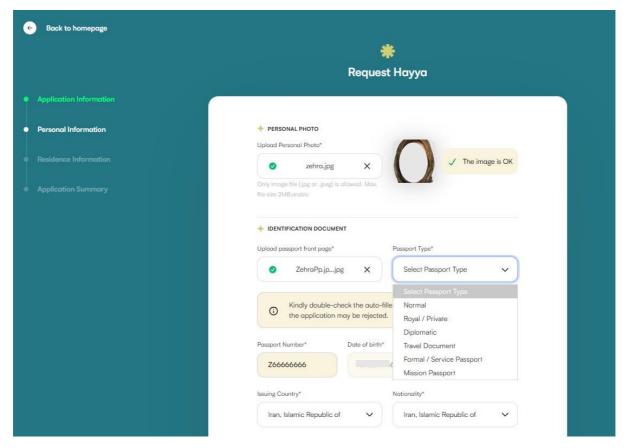


2- Upload your document copy.

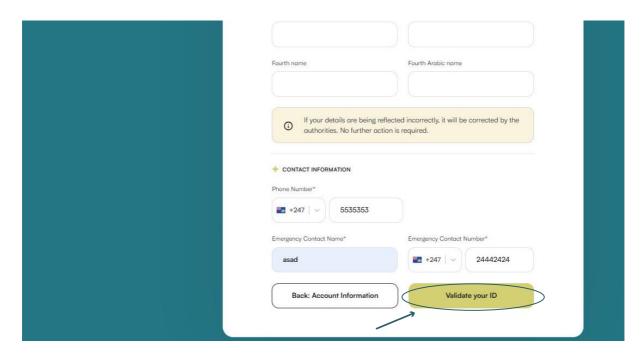




3- Select the appropriate Passport type and fill the Arabic name as mentioned in the passport (if required).

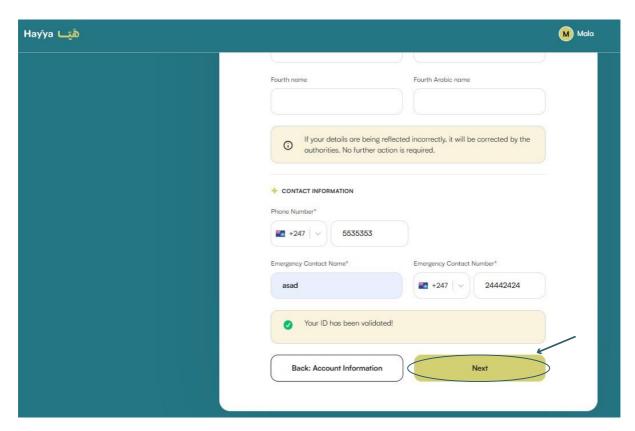


4- Fill in all contact information, Phone number, Emergency Contact Name and Emergency Contact Number and Click on "**Validate your ID**" to proceed.



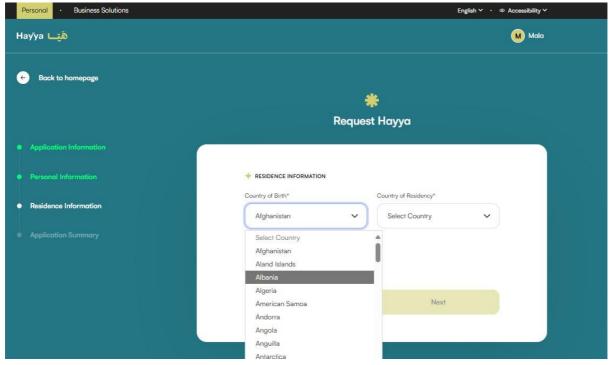


5- Upon validating your ID, the "**Next**" button will be enabled. Click on "**Next**" to proceed to the next section of the application.

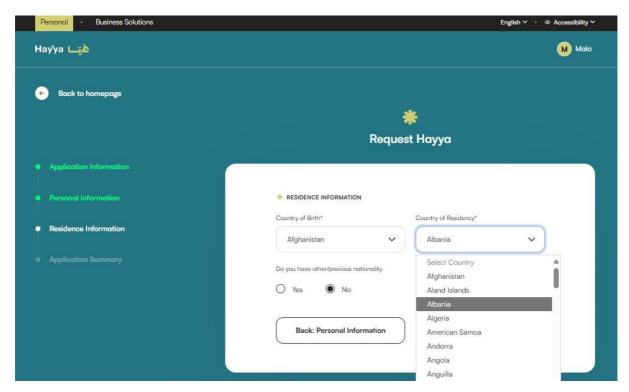


4.1.4 Residence Information:

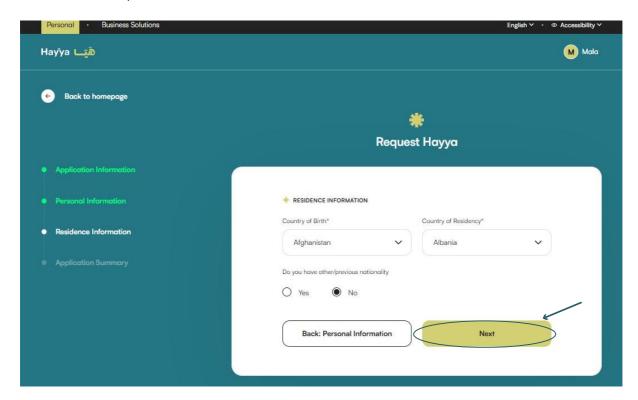
1- Choose the Country of Birth and Country of Residency from the drop-down list.







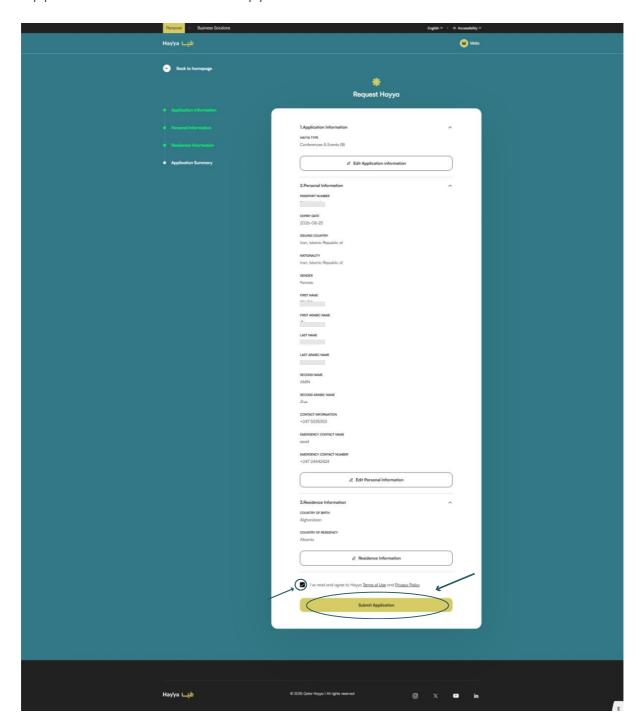
2- If there is a previous nationality, choose "Yes" from the options and select the appropriate previous nationality from the drop-down list. Click on "Next" to proceed.





4.1.5 Application Summary:

Applicants can review their application details from this section.

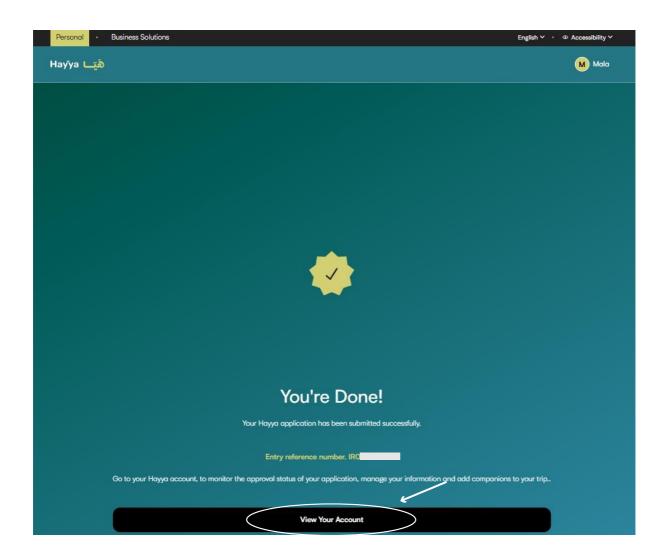


If all details are correct, tick to agree to Hayya Terms & Conditions. Then click on "**Submit Application**" to submit the application.



5. Submit Application:

The applicants will be able to see the page below with their Entry reference number. They can also click on "View your Account" to view their application.





6. Post Application Submission:

The applicants will receive an email notification whenever there is an update on their Hayya applications. Furthermore, they can also view their application status by clicking on "My Hayya".

